

Council Delegation Request Form

Name(s) of person(s) or group wishing to appear before Council

Subject of Presentation

Purpose of Presentation

- ☐ Information only
- ☐ Requesting a Letter of Support
- ☐ Requesting funds
- ☐ Other (provide details)

Meeting date requested (to view the meeting schedule calendar, please visit www.vegreville.com/p/council-calendar)

- a. Legislative Committee Meeting (30 minutes max)
- b. Town Council Meeting (15 minutes max)

Contact Person: _____

Phone: _____

Email: _____

Presentation materials and supporting documentation is required for publication in the agenda package (submission deadline is 4:30pm the Wednesday before the scheduled meeting.)

Technical Requirements:

- ☐ flip chart
- ☐ Projector
- ☐ laptop
- ☐ other